

TIRATHBAI KALACHAND SCHOOL

25, Taty Sarwate Marg, Bhawarkua Road, INDORE – 452007 (M.P.)

Tel.: 0731-2460749, 4949870 • E-mail: info@tksindore.in • Website: www.tksindore.in



Ref. No.: TKS/Cir./Principal-Class X & XII/ Exam/2

February 15, 2022

To: All Students of Class X & XII

Dear Students,

Hope all of you are now fairly prepared and confident to face the challenge of the board examination.

This comes to say 'Good Luck' to all of you along with a list of important instructions in view of the board examination. On behalf of the entire TKS family I extend lots of best wishes to all of you for well preparedness and brilliant performance in the examination. We are quite hopeful and confident about wonders from your side.

Dear students, you must not forget that you are **ambassadors** of our institution. Especially when you perform at some other place in the outer world, you carry the prestige of the institution. Therefore, every act from your side, be it personal, professional, behavioural or procedural, has a great impact on institution's image.

You will be going to other school for the board examination, and therefore there are certain important points that you are expected to know and follow them, invariably, not only for your own benefit but for the benefit of your school as well. Please take care of these.

Important Instructions

1. Read all the instructions and details written on your admit card and follow them.
2. **Carefully read the name of the examination centre and visit the centre at least one day before, to know its proper location and the best route to it.** We will also share its location on your class group today. Your examination centre is **PARASRAM PURIA H. S. SCHOOL, INDORE.**
3. Reach the examination centre well before the reporting time. There will be thermal screening of all candidates at the centre, which might take much time. **SO, TO BE ON SAFER SIDE TRY TO REACH THE CENTRE BY 8:30 A.M.**
4. Leaving home early so as to reach the centre timely is also necessary to avoid unnecessary panic, rush driving, traffic jams etc. Last minute rush always gives stress and is also harmful in some or the other manner.
5. Carry all your belongings for examination, including (1) Face Mask, (2) Hand Sanitizer (small bottle), (3) Admit Card, (4) Geometry & Pen-Pencil Box, and (5) Drinking Water Bottle (**transparent**).
6. **DO NOT FORGET TO CARRY ADMIT CARD.**
7. Report at the centre in proper school uniform and dignified turn-out including washed and ironed complete school uniform, school belt, polished school shoes, trimmed hair cut etc. Even under the pressure of the examination, carrying ourself well is very important.

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8. Follow the discipline norms, code of conduct and instructions given at the centre. Don't breach the discipline of the centre. **Also, follow all Covid Protocols like wearing mask, maintaining distance etc.**
9. Your conduct and behaviour with all the members at the centre must be polite, graceful, cordial and exemplary in all manners. Use of abusive words, harsh language, illicit behaviour, breach of discipline, creating nuisance etc. are punishable everywhere.
10. **NEVER EVER USE UNFAIR MEANS.**
Dear Children, please note that 'getting less marks' is far better than 'getting debarred from studies & examinations' for three years. Prepare well in advance so that you do not think of indulging into such punishable acts.
11. **You must always remember that you would be at a centre other than your own school, so in any case of indiscipline or misconduct related issues, late coming, unfair means case etc. the decision of the centre authority shall be final and binding to all of us.**

Once again, all the best wishes to each and every one of you.

Amit Trivedi
Principal