

TIRATHBAI KALACHAND SCHOOL



(RUN BY: T. CHOITHRAM FOUNDATION, INDORE)

Affiliated to the M. P. Board of Secondary Education, Bhopal (M.P.), School Code – 532137

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Established in July 1978

Ref. No.: TKS/Cir./Parent/ 06

Date: September 29, 2020

Dear Parents – Warm Greetings!

- As I communicated to you earlier, we have developed our G-suite platform, under which we shall be using **Google Classroom and Google Meet** for regular teaching-learning and assessment practices of our school for all classes. These are more suitable platforms for educational purposes.
- Very soon, the online classes shall be conducted on Google Meet and all students shall be connected with their class teacher and subject teachers through Google classroom.
- We have created new E-mail IDs of all students on our school's domain. These E-mail IDs shall be used as login ID to connect with the Google classroom. Also, these E-mail IDs shall be the official IDs of students through which two-way communication between teacher and student shall be conducted.
- Please note the following details for the E-mail ID of your ward:

(i) **E-mail ID of your ward:** firstname.lastname.scholarnumber@tksindore.in

[All small letters (letters in lower case)]

For example, if the name of a student is Ritesh Sharma and his scholar no. is 1001, then his E-mail ID shall be:

ritesh.sharma.1001@tksindore.in

(ii) **Password:** tksstu1978*

(iii) **Steps to login (How to login):** (After making your own E-mail ID as described above)

1. Open G Mail on Google and insert your E-mail ID and the Password as mentioned above.
2. While entering password please take care that all the letters should be in small (check the password by eye icon)
3. **After Logging in, immediately change your password.**
4. Always remember your password.

In case of any difficulty, contact the class teacher. We solicit your cooperation.

Regards with thanks and all the best wishes,

Amit Trivedi
Principal